COVID – 19 PROTOCOLS TO RETURN TO SCHOOL/WORK

Updated as of 1/4/21

SECTION 1: Student or staff that demonstrates COVID-19 symptoms:

1. **Inform the building level administrator(s)**
2. **Visit a healthcare provider or primary health care physician (HCP)**
3. **Take a COVID-19 test (PCR not mandatory but preferred)**
    a. **NOTE:** *A COVID swab is not mandatory. IF the diagnosis of a known chronic condition with unchanged symptoms, or a confirmed acute illness (examples: laboratory-confirmed influenza, strep throat) AND COVID-19 is not suspected. A note signed by the HCP explaining the alternate diagnosis is required before the student/staff member will be allowed to return to school/work according to the usual guidelines for that diagnosis.*
4. **Await test results and remain home**
    a. **If there is a confirmed COVID-19 negative test result (see Section 2)**
    b. **If there is a confirmed COVID-19 positive test result (see Section 3)**

SECTION 2: Student or staff that receives a confirmed negative test for COVID-19:

1. **Inform the building level administrator(s)**
2. **Supply a copy of the negative test to the School District**
3. **Student or staff may return once:**
    a. **There is no fever without the use of fever reducing medicines for 24 hours;**
    b. **Symptoms are improving;**
    c. **There is a written documentation from a healthcare provider. For student, a written parent attestation as to (A) and (B).**
4. **Submit documentation to building level administrator.**

SECTION 3: Student or staff that receives a confirmed positive test for COVID-19:

1. **Inform the building level administrator(s)**
2. **Stay at home until the following conditions have been met:**
    a. **It has been at least 10 days since the symptoms started or a Positive test, whichever occurred first;**
    b. **It has been at least 72 hours since the individual has had a fever (without fever reducing medication and;**
    c. **The individual's symptoms improved, including cough and shortness of breath.**
3. **Obtain documentation from healthcare provider that indicates symptoms have improved OR obtain a release letter from the Department of Health**
    a. [*Click here to access the DOH portal to register*](#)
        i. *Use the "Release from Isolation/Release from Quarantine"*
4. **Submit note to building level administrator.**